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FM COMNAVDIST WASHINGTON DC

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NON-NAVY ADDEES FILE FOR CONTINUITY ONLY

PAID PARKING

A. OFFICE OF MANAGEMENT AND BUDGET CIRCULAR NO. A-118 OF 13
AUGUST 79

1. REFERENCE A IMPLEMENTED THE EXECUTIVE ORDER CHARGING FEDERAL
EMPLOYEES FOR THE USE OF GOVERNMENT OWNED OR LEASED PARKING
FACILITIES AND SET POLICY GOVERNING THE ESTABLISHMENT AND
DETERMINATION OF CHARGES TO BE PAID BY FEDERAL EMPLOYEES FOR THE
USE OF THESE FACILITIES.

2. THE DEPARTMENT OF THE NAVY, WITH GUIDANCE FROM OSD AND GSA, HAS
ACCOMPLISHED ALL PROPERTY APPRAISALS TO DETERMINE THE FAIR MARKET
RENTAL VALUE IN ESTABLISHING RATES TO BE PAID AT NAVAL INSTALLATIONS
FOR THE USE OF PARKING FACILITIES. THESE MONTHLY RATES ARE EXPECTED
TO BE RELEASED SHORTLY.

3. NAVAL DISTRICT WASHINGTON (NDW) WILL COMMENCE THE COLLECTION OF
PARKING FEES FOR WASHINGTON NAVY YARD/ANACOSTIA PARKING ON 1
NOVEMBER 1979. PENDING FURTHER GUIDANCE FROM DOD, RECOMMEND THE
FOLLOWING COURSE OF ACTION FOR EACH HOST ACTIVITY WITHIN NDW:

A. DESIGNATE A SINGLE OFFICE OF RESPONSIBILITY.

B. GATHER INFORMATION FROM SURVEYS CONDUCTED BY TENANT COMMANDS
AND ACTIVITIES TO DETERMINE THE NUMBER OF EMPLOYEES WILLING TO
PAY \$10-\$25 PER MONTH FOR PARKING AND UTILIZE RESULTING FIGURE AS
A STARTING POINT IN DETERMINING THE TOTAL NUMBER OF PARKING
SPACES ESTABLISHED.

C. LIMIT INSTALLATION PARKING FACILITIES TO THE MINIMUM NECES-
SARY.

D. ESTABLISH SURGE LOT FOR THOSE PERSONNEL WHO WILL PAY BY THE
DAY.

E. ASSIGN AVAILABLE PARKING IN THE FOLLOWING PRIORITY:
OFFICIAL VEHICLES, HANDICAPPED, VANPOOLS (8-15 PERSONS), FOUR

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MILITARY

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PAGE 002

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MEMBER CARPOOLS, THREE MEMBER CARPOOLS, TWO MEMBER CARPOOLS, AND SINGLE OCCUPANT VEHICLES, SPACE PERMITTING. NOT MORE THAN 10 PERCENT OF THE TOTAL PARKING SPACE WILL BE DESIGNATED AS EXECUTIVE PAID PARKING.

F. DEVELOP AND MAINTAIN WITHIN THE OFFICE DESIGNATED IN PARA 3A ABOVE, AN ON-GOING PROGRAM FOR CARPOOL MATCHING AND TO PROVIDE CURRENT INFORMATION ON PUBLIC TRANSPORTATION SERVICE TO THE INSTALLATION.

G. BY 1 NOVEMBER, 1979, IMPLEMENT AN EFFECTIVE DETERRENT AGAINST THE ABUSE OF PARKING SPACE ASSIGNMENTS.

4. DOD POLICY ON THOSE PERSONNEL AND VEHICLES EXEMPTED FROM PAID PARKING AND THE USE OF FUNDS GENERATED BY THIS PROGRAM IS FORTHCOMING AND WILL BE PROMULGATED BY NDW AS RECEIVED.

5. NDW TENANT ACTIVITIES ARE HEREBY REQUESTED TO CONDUCT SURVEYS OF THEIR EMPLOYEES TO DETERMINE THE APPROXIMATE NUMBER WILLING TO PAY \$10-\$25 PER MONTH DURING FY(80) FOR THE USE OF PARKING FACILITIES AT THEIR INSTALLATIONS AND REPORT NUMBER OF PARKING SPACES NEEDED TO HOST ACTIVITY BY 15 OCTOBER, 1979. EMPLOYEES SHOULD BE REMINDED THAT ONLY ONE INDIVIDUAL IN A CARPOOL/VANPOOL SHOULD REQUEST PARKING TO AVOID AN OVERSTATEMENT OF TOTAL INSTALLATION PARKING.

6. NDW WILL PROMULGATE ANY FURTHER GUIDANCE AND INSTRUCTION AS IT IS RECEIVED FROM HIGHER AUTHORITY.

7. NDW POINT OF CONTACT CONCERNING PAID PARKING IS LT. P.M. PEMBROOKE, PHONE 433-2527.

END OF MESSAGE

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